MULTI-FUNCTION WORKER TRAINING TIMETABLE

Name: / Section/Group: / Date:	Process or Operation Name													REMARKS			
															CAPABILITIES		Manpower Needs
NUMBER / NAME	IDEAL NUMBER																Performance Needs (Work Manner)
1.		⊕	⊕	⊕	⊕	⊕	⊕	⊕	⊕	⊕	⊕	⊕	⊕				
2.		⊕	⊕	⊕	⊕	⊕	⊕	⊕	⊕	⊕	⊕	⊕	⊕				
3.		⊕	⊕	⊕	⊕	⊕	⊕	⊕	⊕	⊕	⊕	⊕	⊕				
4.		⊕	⊕	⊕	⊕	⊕	⊕	⊕	⊕	⊕	⊕	⊕	⊕				
5.		⊕	⊕	⊕	⊕	⊕	⊕	⊕	⊕	⊕	⊕	⊕	⊕				
6.		⊕	⊕	⊕	⊕	⊕	⊕	⊕	⊕	⊕	⊕	⊕	⊕				
7.		⊕	⊕	⊕	⊕	⊕	⊕	⊕	⊕	⊕	⊕	⊕	⊕				
8.		⊕	⊕	⊕	⊕	⊕	⊕	⊕	⊕	⊕	⊕	⊕	⊕				
9.		⊕	⊕	⊕	⊕	⊕	⊕	⊕	⊕	⊕	⊕	⊕	⊕				
10.		⊕	⊕	⊕	⊕	⊕	⊕	⊕	⊕	⊕	⊕	⊕	⊕				

RESULT OF TRAINING	Beginning of Year												
	Middle of Year												
	End of Year												
Remarks	Job Needs (Production Change)												

● = 100% Performance

◕ = 75% Performance

◒ = 50% Performance

⊕ = In Training